**Resume**

**OF**

**MD. MAHMUDUL HASAN**

Mailing Address

**Villge:** Charmirkamari, **Post Office:** Joynagor

**Police station**:Ishurdi ; **District**: Pabna

**Email : mahmudulh047@gmail.com**

**Cell No :** 01726-359011

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| **Experience** |

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| Company Name  Department  Designation  Duration  Address | Desh Pharmaceuticals (Pvt.) Ltd.  Accounts & Finance  Executive  4-Jan-2017 To Till Now.  2-D/11-C Extension Pallabi, Mirpur, Dhaka - 1216 |
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| **Internship Summary** |

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| Institute Name  Training Title  Topic  Duration  Address | Mutual Trust Bank Limited  General Banking  Customer Service  03 Month  Station Road, Ishwardi, Pabna |

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| **Training Certification** |

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| Institute Name  Training Title  Topic  Duration  Address | Union Digital Center  Computer Training  Computer Fundamental, Microsoft Word, Microsoft Excel, Microsoft Power Point, Basic Internet  06 Month  Solimpur, Ishwardi, Pabna |

**Educational Qualifications**

**Master of Business Administration (MBA)**

Institute : Bangladesh University of Business & Technology   
Group : Accounting

Result/CGPA : 3.21 out of 4

Passing year : 2018

**Bachelor of Business Administration (BBA)**

Institute : Bangladesh University of Business & Technology

Group : Accounting

Result/CGPA : 2.94 out of 4

Passing Year : 2016

**Higher Secondary Certificate Business Management**

Institute : Ishwardi Computer and Business Management College

Group : Computer Operation

Result/GPA : 4.65 out of 5

Passing Year : 2012

Board : Bangladesh Technical Education Board, Dhaka

**Secondary School Certificate (S.S.C)**

Institute : Sara Marwari Model School and College  
Group : Science

Board : Rajshahi

Result/GPA : 3.63 out of 5

PassingYear : 2010

**Language Proficiency**

Bangle : Mother Tongue, Excellent.

English : Good command in spoken and written.

**Personal Information Details**

Name  **:** Md. Mahmudul Hasan

Father’s Name **:** Md. Sultan Sarder

Mother’s Name **:** Mst.Shanaz Parvin

Permanent Address **:** Vill: Charmirkamari, Post Office: Joynagor,Upazila: Ishwardi .

Present Address **:** House No: 01, Road No: 07, Block: C,Mirpur – 1,Dhaka -1216

District : Pabna.

Sex **:** Male

Nationality : Bangladeshi

Date of Birth **:** January 31, 1994

Marital Status **:** Unmarried

Religion **:** Islam

Blood Group **:** B (+)

Height **:** 5 ft. 5 inch

**Self Assessment**

* Willing to learn and buildup my career by accepting responsibilities.
* Optimistic confident and friendly as a person.
* Energetic, Sincere, hardworking and dutiful.
* Able to set position and routine task.
* Good communication.

**Special Skills and Attributes**

* Good communication and interpersonal skill, able to work independently with day-to-day supervision.
* Honesty, Integrity and a Capability to work best under pressure.
* Leadership, initiative, commitment and motivation to achieve goals.
* Willingness to learn, willing to work hard, proactive thinking, result oriented, ability to manage and work in a team, ability to manage people.

**Personal Interest**

Interested to broaden skills and knowledge by continuous learning, Perform social work, reading, travelling, Listening music, Playing Cricket & watching historical movies.

**Computer Skills**

* Microsoft Windows 7, 8, 8.1 Pro & 10
* Microsoft Office, Excel, Power point
* Good Knowledge in internet browsing
* Search Web page-mail operation & Downloading
* Typing Skill: English & Bengali.

**Reference:**

1. Md. Zikrul Haque

Head Of Trading

Social Islami Bank Limited

Cell: 01712-662014

1. Engr. Shahid Hasan Lynn

B.Sc.Engg.(Civil Engg.)

Senior Executive Director(Civil Engg.)

East West Property Development (Pvt.) Ltd.

Bashundhara Group

Cell: 01713045745

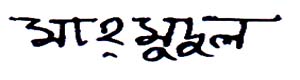
**Certification**

I enjoy innovative thinking, intellectual challenge and learning new skills. I therefore sincerely believe that my academic background, work experience, personal interest and dedication and my future ambitions would make a better performance for the organization.

**Declaration**

I declare that all information given above is correct, true and complete to the best of my knowledge and belief.

**Signature**



Md. Mahmudul Hasan